

## Festival Fees for 10' x 10' Space

### ●Arts & Crafts Vendor

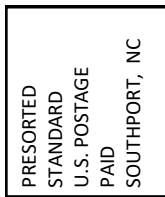
\$60 until July 1 (OIAG members \$50)

\$70 July 2 - July 31

\$80 August 1 or later

### ●Food Vendor \$75 until July 1; \$85 July 2 - 31

\$95 after August 1



## Application Instructions

1. Review Festival Rules and Guidelines.
2. Complete and sign the application.
3. Enclose check or money order made payable to **Oak Island Art Guild**.
4. For **EACH** type of art or craft that you are selling, enclose a photo (label with your name on the back) and a brief statement of the creative process you use. **List each craft type. No item may be displayed/sold unless listed on this application.**
5. Enclose a **self-addressed, stamped, #10 business-size envelope** for return of map and booth assignment.

### Mail items 2 - 5 to:

OIAG A&C Festival  
c/o Penny Prettyman  
362 Fairway Drive  
Southport, NC 28461

**Note: No special requests, including requests for booth locations, will be honored if application is received after July 1. Get your applications in early.**

Cut here



C/O Penny Prettyman  
362 Fairway Dr  
Southport, NC 28461



# 28th Annual Arts & Crafts Festival

Saturday  
September 2, 2017\*  
9 AM - 4 PM

SE 46th St & Dolphin Drive  
Oak Island, NC 28465  
(Soccer Field behind  
Middleton Park and Town Hall)

\*Rain Date: Sunday, September 3, 2017  
10 AM - 4 PM

*A portion of the proceeds support art scholarships for Brunswick County students and art supplies for Brunswick County Schools*

For vendor questions/information, contact Penny Prettyman (oiagacf@ec.rr.com; 910-398-5555).

# Oak Island Art Guild 28th Annual Arts & Crafts Festival

Saturday, September 2, 2017, 9 AM - 4 PM

Soccer Field behind Middleton Park, SE 46th St & E Dolphin Dr, Oak Island, NC

Rain date: Sunday, September 3, 9 AM - 4 PM

Note: This application should be received by July 1, 2017, to get the best rate\*  
(\*See Application Fees on reverse side)

Please Print

Name \_\_\_\_\_ DBA \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ E-mail \_\_\_\_\_  OIAG Member

NC Department of Revenue Account ID No. [9-digit no. (usually starts with 600)] \_\_\_\_\_

List **all** craft types you plan to display and sell. Each must be handcrafted by you. You may not show or offer for sale kit-made items, manufactured items, or items bought or consigned for resale. **You will be asked to remove any item not listed below or not complying with festival rules.** [Attach additional paper if necessary.]

**A photo of EACH individual craft type (NOT a booth photo) and a brief statement of the creative process you use MUST be enclosed.** [Attach additional paper as needed.] **Label each photo and all enclosures with your name.**

Food Vendors: Specify what you will sell (food/beverages) \_\_\_\_\_

**Applications will not be accepted unless all instructions are followed as requested above.** The Festival Committee considers the date the application is received and the quality, creativity, and originality of the work when reviewing applications and reserves the right to reject applications and refund booth fees. Space assignments and a booth location map will be sent mid-summer (in your self-addressed, stamped, #10 business-size envelope).

I have enclosed a check in the amount of \$ \_\_\_\_\_ for \_\_\_\_\_ space(s).

**By my signature below, I indicate that I have read, understand, and will abide by the Festival Rules and Guidelines. I also agree that I am responsible for any loss or damage to my personal property and for personal injury during the course of the festival and release the Festival Committee, the Oak Island Art Guild, and the Town of Oak Island from any claims resulting from them. I agree to display my NC DOR Sales & Use Tax Certificate in my booth in accordance with state law.**

Signature of Exhibitor

Date \_\_\_\_\_

## Festival Rules and Guidelines

● Brunswick County residents have priority until June 1. The Festival Committee reserves the right to limit the number of booths in any category.

● Exhibitors must create all displayed work. The Festival Committee will inspect all booths and ask you to remove any items that the committee determines were not made by you or were not listed on your application.

● All work will be juried by photos. You must indicate on the application each type of art or craft that you are selling. Enclose a photo and a brief statement of the creative process you use for **each** type.

● Craft vendors may not sell any food products.

● Exhibitors must comply with current NC sales & use tax regulations. See NC DOR website.

● Food vendors must comply with Brunswick County health regulations.

● The Guild reserves the right to use photographs to promote the festival or future festivals.

● Setup is permitted AFTER 12 PM the day before the festival. No security is provided overnight.

● Vendors must be on site by 8 AM on the day of the festival to guarantee their space. After 8 AM wait-listed entries will be considered. Vehicles must be moved from loading zones by 8:30 AM on the day of the show. Setup must be completed by 8:45 AM.

● Exhibitions must not exceed the 10' x 10' space in any direction. Exhibitors are responsible for their own tables, chairs, canopies, etc.

● Booths must remain open until 4 PM. The field must be cleared by 6 PM.

*(Cut and retain these rules for your records)*