



29th Annual Arts & Crafts Festival

**Saturday
September 1, 2018*
9 AM - 4 PM**

**SE 46th St & Dolphin Drive
Oak Island, NC 28465
(Soccer Field behind Town Hall
and Middleton Park)**

***Rain Date: Sunday, September 2, 2018
9 AM - 4 PM**

A portion of the proceeds support art scholarships for Brunswick County students and art supplies for Brunswick County Schools

**Oak Island Art Guild Website:
Oakislandartguild.org**

To Applicants: You will note that the Festival application has changed from previous years. The Oak Island Art Guild, as the name implies, is an art-related organization, and as such we will be accepting only art-related arts & crafts. Personal care items, including soaps and lotions, will no longer be accepted.

The basic fee scale has not changed; however, we have designated \$20 of each fee as an administration fee. Should an application not be accepted or the artist withdraws his/her application, \$20 will be retained by the Guild.

GENERAL RULES

All crafts must be handmade by the applying artist. Kit-made, manufactured, or mass-produced items, items bought or consigned for resale, or “flea market” items are prohibited. If products of this type are displayed, the Festival Committee will ask that they be removed.

A panel of jurors will examine submitted photographs to determine, as well as possible, quality, creativity, originality, and craftsmanship. Previous participation in the Festival does not guarantee acceptance in the current year. The Jurors’ decisions are final. A Festival Committee representing the Jurors will visit each booth during the Festival to determine compliance with festival rules. Noncompliance must be remedied or the artist will be asked to leave.

REFUND POLICY

If your application is not selected, your booth fee will be returned less a \$20 application handling fee.

If you must withdraw before the festival, please contact the Vendor Manager or Festival Chair as soon as possible. If we are able to fill your booth space with another vendor, a refund will be issued less a \$20 application handling fee.

No refunds will be issued for No shows.

CRAFT CATEGORIES

Clay/Pottery: Decorative or functional works of stoneware, earthenware, terra cotta, and porcelain made by shaping and firing.

Country Crafts: Decorative and functional handicrafts including wreaths, baskets, candles, buckets, signs, painted lampshades, plates, containers, etc. No personal care products, including soaps, lotions, essential oils, or honey.

Fabrics/Wearables: Wearable or decorative items crafted from fibers, batik, painted fabric, or paper. Includes quilts, soft sculpture, tapestry, embroidery, and weaving.

Garden: Crafts meant to be displayed or used outdoors.

Glass: Stained, blown, fused, molded, or etched glass. Also mosaics.

Jewelry: Produced from metal, clay, glass, fiber, paper, plastic, or other materials. Beads not made by the artist should play a subordinate role in the finished piece. This is a popular category and is strictly juried.

Metals: Functional or decorative metal works including sculpture.

Painting: Dry and wet media, including watercolor, acrylic, and oil paints, pastels, and pencils applied to paper, canvas, or board. Includes mixed media collages and assemblage. Reproductions of your original art work are eligible.

Photography/Digital Art: Prints or photographs made from artist’s original images. Includes work developed with traditional photography techniques and work executed or manipulated on a computer.

Wood: Hand tooled, machine worked, turned, or carved.

FESTIVAL FEES FOR 10' x 10' SPACE

- Arts & Crafts Vendor
\$60 until July 1 (OIAG members \$50)
\$70 July 2 - July 31
\$80 August 1 or later
- Food Vendor
\$75 until July 1
\$85 July 2 - 31
\$95 after August 1

Application Instructions

1. Review Festival Rules and Guidelines. Read carefully. Incomplete applications will be handled separately and acceptance may be delayed.
2. Complete and sign the application.
3. Enclose check or money order made payable to **Oak Island Art Guild**.
4. For **EACH** type of art or craft that you are selling, enclose a photo (label with your name on the back) and a brief statement of the creative process you use. **List each craft type. No item may be displayed/sold unless listed on this application.**
5. Enclose a **self-addressed, stamped, #10 business-size envelope** for return of field layout and booth assignment.

Mail items 2 - 5 to:
OIAG A&C Festival
c/o Penny Prettyman
362 Fairway Drive
Southport, NC 28461

Note: No special requests, including requests for booth locations, will be honored if application is received after July 1.

Get your applications in early.

Festival Chairperson: Mary Beth Livers (910-448-1016;
mblivers@gmail.com)

Vendor Manager: Penny Prettyman (910-398-5555;
oiagacf@ec.rr.com)

FESTIVAL RULES AND GUIDELINES

- Brunswick County residents have priority until June 1. The Festival Committee reserves the right to limit the number of booths in any category.
- Exhibitors must create all displayed work. The Festival Committee will inspect all booths and ask you to remove any items that the committee determines were not made by you or were not listed on your application.
- All work will be juried by photos. You must indicate on the application each type of art or craft that you are selling. Enclose a photo (**no booth photos**) and a **brief statement of the creative process** you use for **each** type.
- Craft vendors may not sell any food products.
- Exhibitors must comply with current NC sales & use tax regulations and conspicuously display a Certificate of Registration. See NC DOR website.
- Food vendors must comply with Brunswick County health regulations. A Temporary Food Establishment Permit Application will be sent to you for completion.
- The Guild reserves the right to use photographs to promote current or future festivals.
- Setup is permitted **AFTER 12 PM** the day before the festival. No security is provided overnight.
- Vendors must be on site by 8 AM on the day of the festival to guarantee their spaces. After 8 AM wait-listed entries will be considered. Vehicles must be moved from loading zones by 8:30 AM on the day of the show. Setup must be completed by 8:45 AM.
- Exhibitions must not exceed the 10' x 10' space in any direction. Exhibitors are responsible for their own tables, chairs, canopies, etc.
- Booths must remain open until 4 PM. The field must be cleared by 6 PM.

(Cut and retain these rules for your records)



APPLICATION

Please Print Clearly

Name _____ DBA _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone (____) _____ E-mail _____ OIAG Member

NC Department of Revenue Account ID No. [9-digit no. (usually starts with 600)] _____

List **all** craft types you plan to display and sell. Each must be handcrafted by you. You may not show or offer for sale kit-made items, manufactured items, or items bought or consigned for resale. **You will be asked to remove any item not listed below or not complying with festival rules.** [Attach additional paper if necessary.]

Field Directory: In which category do you want to be listed (only one) _____

A photo of EACH individual craft type (NOT a booth photo) and a brief statement of the creative process you use MUST be enclosed. [Attach additional paper as needed.] **Label each photo and all enclosures with your name.**

[] Food: Specify what you will sell (food/beverages) _____

Applications will not be accepted unless all instructions are followed as requested above. The Festival Committee considers the date the application is received and the quality, creativity, and originality of the work when reviewing applications and reserves the right to reject applications and refund booth fees. Space assignments and a booth location map will be sent mid-summer (in your self-addressed, stamped, #10 business-size envelope).

I have enclosed a check in the amount of \$ _____ for _____ space(s).

By my signature below, I indicate that I have read, understand, and will abide by the Festival Rules and Guidelines. I also agree that I am responsible for any loss or damage to my personal property and for personal injury during the course of the festival and release the Festival Committee, the Oak Island Art Guild, and the Town of Oak Island from any claims resulting from them. I agree to display my NC DOR Sales & Use Tax Certificate in my booth in accordance with state law.

Date _____

Signature of Exhibitor